

## St. Patrick School E-Learning Plan

In the event of an emergency closing due to weather (or other emergency approved by the Superintendent), St. Patrick has the option of providing an E-Learning day where student instruction is delivered electronically rather than making up the day later in the academic year. **The E-Learning Plan** outlines the specific responsibilities of teachers, parents, and students on E-Learning days.

### The specifics of the plan are:

- The learning needs of all students and all age levels will be addressed. The student's assignments will all have a direct correlation to the standards being taught at the time of the E-Learning.
- The electronic platform or platforms that will be utilized to deliver instruction. Teachers will be using email to respond to questions from students/parents and will be available on email from 9:00a.m.-2:30p.m.. The student's assignments will be delivered by Google Classroom in Grades K-8 for all subjects.
- The school will ensure that all students have access to the electronic platform(s) being utilized for E-Learning days. Explanation of the program will be sent out to all of our families, by email, hard copy flier, and in our Irish Messenger. We ask families to give feedback of who will not have computer access, so other arrangements will be made ahead for the students to complete their assignments. The Principal or the School Office should be notified regarding lack of computer access or lack of a printer.
- The school will monitor and verify each student's electronic participation. The completed assignments will be the verification of having spent the time on E-Learning.
- The extent to which participation in E-Learning days will be within the student's control regarding the time, pace, and means of learning. Assignments will be posted by 9:00AM. Teachers will take questions and concerns by email until 2:30p.m.. The students in Grades K-8 will have until 8:00a.m. the next attendance day to complete and post their assignments in Google Classroom unless otherwise noted in Google Classroom. If an assignment is not complete, the teacher will assess the reason for not completing them and work with the student to get it completed. If no assignments are completed, the student will be marked as absent for that day. Students will be given the opportunity to complete the assignments following the St. Patrick School Absence Policy (Refer to St. Patrick School Parent-Student Handbook).
- Teachers, parents, and students will be notified that a particular day is an E-Learning day. Procedures and expectations about E-Learning will be sent home by email. On that emergency day(s), when the announcement is made by email, text and voicemail, it will be announced that school will not be in session, but it will also be announced that it is an "**E-Learning Day**". Students will need to go to Google Classroom for further instructions.
- The school will inform students about the learning experiences they are required to participate in during a particular E-Learning day, with attention paid to the ability of student's to understand procedures and expectations. Google Classroom assignments for Grades K-8 will be posted, by 9:00a.m. that day. Normal schedules will be followed with regard to all classes and specials.
- An E-Learning tab will be located on the school website at: <https://school.stpatswashington.com/> Select the "Academics" tab and then select the "E-Learning" tab for instructions on how to login to Google Classroom at home and link to Google Classroom.